



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

February 18, 2025

UNNUMBERED MEMORANDUM

OFFICER-IN-CHARGE (OIC) DESIGNATION

TO : Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisor in-charge of Private Schools
Public Schools District Supervisors
Private Elementary and Secondary School Heads
All Others Concerned

I In view of the official business and leave of absence of the Schools Division Superintendent, Mr. Gregorio T. Mueco, CESO VI Assistant Schools Division Superintendent, is hereby designated as the Officer-In-Charge (OIC) on February 19-24, 2025. He will sign all routine communications except appointments, transfer of stations and financial matters. Policy and major decisions shall be held in abeyance.

For information, guidance and wide dissemination.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

SDB/DESIGNATION AS OFFICER-IN-CHARGE (OIC)/S2-109828/02/18/2025